

ST. HELEN'S SENIOR NATIONAL SCHOOL, PORTMARNOCK CO. DUBLIN

EMAIL: admin@helens.ie
WEB: www.helens.ie



TELEPHONE: 01 8461808
FAX: 01 8461644
ROLL No: 19762I

12th Sept . 2017

Dear Parents,

Céad míle fáilte ar ais. I hope you all had a lovely summer holiday.

I am sure you are looking forward to a great year in the life of your son/daughter. We extend a special St. Helen's welcome to all our new parents and new pupils. We hope they will be very happy here with us.

Our first great news is that we have a fantastic new website **helens.ie**. We hope that you are frequent visitors and will check the site for forthcoming events, copies of letters, school calendar etc etc. We aim to use the ticker tape for informing you of events such as matches – their location and times. Please download the app to your phone and then you can keep in contact where ever you are.

Please note: School closures for 2017 – 2018 can be accessed on the website on the Parent Page

I would also like to take the opportunity at the beginning of a new school year to remind you of the following points:

- School is open to receive pupils at 8.45 a.m. each morning. No responsibility is taken for children arriving before this time. Teaching begins at 9.00a.m. and pupils should be seated in their classrooms by 9 a.m.
- When a pupil has been absent, a note explaining the reason for the absence must be brought in to school. Please remember that - by law - children absent for twenty days or more must be reported to the National Education and Welfare Board. Pupils arriving after roll call (9.40 a.m.) must be marked absent. Medical appointments etc should be made outside of school hours
- Mobile phones and other electronic gadgets e.g. ipods are not permitted in school. In the case of mobile phones exceptions may be made on receipt of a written request from parents. Pupils who are given permission to have their phones in school must keep the phone switched off and in their school bags until they leave the school premises. The school accepts no responsibility for loss or damage to these phones.
- Please continue to encourage healthy lunches – no crisps, fizzy drinks or chewing gum.

PRINCIPAL: MARY O' LEARY

DEPUTY PRINCIPAL: BERNA FURLONG

SCOIL NAOMH LÉAN (SINNSEARCH), PORTMEARNÓG, CO. ÁTHA CLIATH.

ST. HELEN'S SENIOR NATIONAL SCHOOL, PORTMARNOCK CO. DUBLIN

EMAIL: admin@helens.ie
WEB: www.helens.ie



TELEPHONE: 01 8461808
FAX: 01 8461644
ROLL No: 19762I

- Please be vigilant with regard to head lice. Children's hair should be checked frequently.
- It is extraordinary the amount of lost property that accumulates over the course of the year. Mostly, the items have no names and are never claimed. Please put your child's name on all personal belongings e.g. uniform, coat etc.
- In the interests of hygiene all pupils should bring their own individual towel (e.g. face cloth) to school each day. It is very important that this towel is not shared with anyone else and that it is regularly taken home for laundering. Pupils should have their own supply of tissues.
- **We ask that parents do not drive cars up the driveway to the school.** It is essential for the safety of children attending both schools that we all cooperate with these requests.

If you are driving pupils during the school day, on our behalf, to the church or dart station or other locations please do not stop at the shops.

I am attaching a form with the current contact details for your child. Please check that they are correct and add the alternate contact details. Please nominate a "text a parent mobile number"

It is vital that we have up to date, emergency contact details for every child and if these details change during the year, please let us know.

We would be most grateful if you return it as soon as possible

Thank you for your co-operation,

Yours sincerely,

Mary O'Leary,
Principal.

PRINCIPAL: MARY O' LEARY

DEPUTY PRINCIPAL: BERNA FURLONG

SCOIL NAOMH LÉAN (SINNSEARCH), PORTMEARNÓG, CO. ÁTHA CLIATH.